

PARENTING SPECIAL CHILDREN
DIRECTORS' AND TRUSTEES' REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30TH NOVEMBER 2020

Company No. 07351094 (Registered in England and Wales)
Charity No. 1141172

PARENTING SPECIAL CHILDREN

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PARENTING SPECIAL CHILDREN

OFFICERS AND PROFESSIONAL ADVISERS

Directors and trustees

Mrs Sarah Bamford
Ms Sam Coombes
Elena King
Sarah Croxford
David Nader Appointed 5th Dec 2019
Mrs Mary Singleton-White Terminated 5th Dec 2019

Company Secretary Mrs Sarah Bamford

Company number 07351094 (Registered in England and Wales)

Charity number 1141172

Registered Office Arcade
Glebe Road
Reading
RG2 7AG

Bankers HSBC
160 Crockhamwell Road
Woodley
Reading
RG5 3JJ

Independent Examiner Patricia Fox FCCA

PARENTING SPECIAL CHILDREN

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED

30TH NOVEMBER 2020

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30th November 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102 - effective 1st January 2015).

The company was incorporated on 19th August 2010.
On 1st April 2011 the organisation also became a charity.

Objects of the Charity, Principal Activities and Organisation of our work

The charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association.

The charity's objects are:

- 1) To relieve the needs of parents and families of children and young people with disabilities in Berkshire and the surrounding area through the provision of support, education and practical advice;
- 2) To advance the education of parents, families, professionals working with families and the wider community on the subject of the special needs of children, young people and adults with disabilities.

The board of trustees, who meet at least 10 times a year, are responsible for the administration of the charity.

Trustees are appointed by the existing board members and are drawn from interested members of the public.

The charity places much reliance on the services of unpaid volunteers. This includes the time provided by the trustees. There are 20 volunteers who donate their time to the charity on a regular basis.

Public Benefit

In setting its plans and priorities for areas of work, the trustees of Parenting Special Children have had regard to the guidance from the charity commission on public statement of benefit.

Like all charities, this financial year has presented us with the extraordinary challenge of maintaining services and fundraising during a global pandemic.

Thanks to the flexibility of our talented and committed team, we were very quickly able to adapt to this challenging environment by:

- Delivering workshops and support services on-line
- Expanding services to support a greater range of families with a wider set of needs
- Securing Covid-specific funding to support families during the pandemic.

Whilst the sustainability of the charity has meant that we have been relatively successful in navigating challenging conditions in FY20, we are also very conscious that the position for FY21 is likely to be even more difficult.

The numbers presented in these Reports and Financial Statements include a number of grants which have been won in FY20, but will not be delivered until FY21. In addition, there is every indication that fundraising will become ever more challenging in FY21 as the economic impact of the pandemic continues to be felt.

PARENTING SPECIAL CHILDREN

REPORT OF THE TRUSTEES (continued)

FOR THE YEAR ENDED

30TH NOVEMBER 2020

Directors and Trustees

All directors of the company are also trustees of the charity, and there are no other trustees. All of the trustees are named on page 1.

Trustees' Responsibilities in Relation to the Financial Statements

The directors are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The Companies Act 2006 requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the company and of the profit and loss of the company for that period.

In preparing those financial statements the directors are required to:

- (i) Select suitable accounting policies and then apply them consistently;
- (ii) Make judgements and estimates that are reasonable and prudent;
- (iii) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy any time the financial position of the company.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company exemption

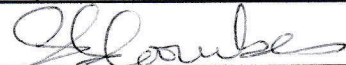
This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

By order of the Board

Director/Secretary

Date: 27/4/2021

Name: SAMANTHA COOMES

Signed: 

PARENTING SPECIAL CHILDREN

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED

30TH NOVEMBER 2020

	Notes	<u>Unrestricted Funds</u> 2020	<u>Restricted Funds</u> 2020	<u>Total Funds</u> 2020	<u>Total Funds</u> 2019
Incoming resources					
Grants received	2/3	1,500	253,078	254,578	197,155
Other income	4/5	10,280	33,008	43,287	39,133
Donations & Fundraising	6	29,768	0	29,768	26,867
Gift Aid		658	470	1,127	1,828
Investment income		0	0	0	0
Total incoming resources		42,205	286,555	328,760	264,983
Resources expended					
<u>Direct charitable expenditure</u>					
Salaries		5,147	174,473	179,620	122,276
Pension contributions		277	6,075	6,352	3,571
Room hire		2,105	4,620	6,725	13,576
Refreshments		203	684	887	4,719
Insurance		0	1,322	1,322	1,156
Course resources		150	1,524	1,674	771
Volunteers expenses		0	416	416	1,442
Training		2,810	3,998	6,808	3,250
DBS checks		0	759	759	242
Gifts for families		693	283	976	0
Travel expenses		0	2,649	2,649	6,237
		11,385	196,803	208,188	157,240
<u>Governance costs</u>					
Office rent		0	13,582	13,582	16,332
Telephone		0	2,078	2,078	1,605
IT/Computer costs		879	4,439	5,318	4,315
Stationery		34	418	452	1,822
Photocopying/printing		670	915	1,585	1,097
Postage		0	206	206	209
Publicity		855	100	955	689
HR Department		0	576	576	1,974
Independent Examiners Fee		360	0	360	400
Accountancy Fee		0	68	68	63
Payroll Bureau		0	625	625	751
Bookkeeping and Admin		0	24,595	24,595	26,548
Volunteer and staff appreciation		330	196	526	524
Fundraising		3,784	0	3,784	3,059
Sundry		602	150	752	257
		7,514	47,950	55,463	59,644
Total resources expended		18,899	244,753	263,652	216,885
Net incoming resources for the year		23,306	41,802	65,108	48,098
Balance brought forward		29,522	66,255	95,777	47,679
Balance carried forward		52,828	108,057	160,885	95,777

The notes on pages 6 to 8 form part of these financial statements.

PARENTING SPECIAL CHILDREN

BALANCE SHEET

AS AT 30TH NOVEMBER 2020

	Notes	2020 £	2019 £
Current Assets			
Debtors		0	0
Cash at bank and in hand		161,285	96,216
		<u>161,285</u>	<u>96,216</u>
Creditors: amounts falling due within one year	7	<u>(400)</u>	<u>(440)</u>
Net current assets		160,885	95,776
Net assets		<u>160,885</u>	<u>95,776</u>
Capital Funds			
Unrestricted Funds		52,828	29,522
Restricted Funds		108,057	66,255
Total funds		<u>160,885</u>	<u>95,776</u>

Approval

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the directors on 21/4/2021 and signed by:



Name: SAMANTHA COOMBES
Company Director

The notes on pages 6 to 8 form part of these financial statements.

PARENTING SPECIAL CHILDREN

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30TH NOVEMBER 2020

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a Basis of accounting

The financial statements have been prepared under the historic cost convention and in accordance with the Charities SORP (FRS102) Accounting and Reporting of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) and the Companies Act 2006.

b Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
The Trustees are named on page1.

c Incoming resources

Voluntary income, donations and grants are accounted for on an accruals basis.

d Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT that cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Direct charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examiner's fee and costs linked to the strategic management of the charity.

	2020 £	2019 £
2 Grants received - unrestricted funds	1,500	0
	<u>1,500</u>	<u>0</u>
3 Grants received - restricted funds		
Big Lottery	108,943	19,052
Global's Make Some Noise	0	39,683
NHS Berkshire East CCG	15,995	29,990
West Berkshire Council	8,000	8,000
NHS Berkshire West CCG	14,993	19,990
Co-Op Community Fund	1,417	0
The Good Exchange	14,692	20,641
Tesco Bags of help	500	1,000
Garfield Weston	20,000	0
CAF - Coronavirus emergency fund	10,000	0
Edward Gosling Foundation	5,000	0
Baily Thomas Charitable Fund	5,000	0
Syder Foundation	2,000	0
ESFA Community Training	3,680	0
Elizabeth Jane Foundation	2,000	0
Reading Borough Council	4,640	0
Peoples Health Trust	14,606	22,952
Brighter Futures - Troubled Families Programme	300	3,250
Healthwatch Wokingham	0	487
Local Giving - Magic Little Grant	0	500
MCKS Charitable Foundation	0	2,500
Berkshire Community Foundation	9,610	18,415
Earley Charity	0	1,890
Children In Need	11,702	8,806
	<u>253,078</u>	<u>197,155</u>
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PARENTING SPECIAL CHILDREN

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30TH NOVEMBER 2020

	2020 £	2019 £
4 Other Income - unrestricted		
Courses and workshops	3,500	10,328
Conference	5,213	13,012
Furlough Grant	1,567	0
	<hr/>	<hr/>
	10,280	23,339
	<hr/>	<hr/>
5 Other Income - restricted		
Courses and workshops	3,384	4,070
Commissioned Services	17,660	2,597
Auticulate subscriptions & donations	6,274	5,679
Invesco	0	3,000
Spencers Hall Hire deposit	0	100
Waitrose Community Matters	0	340
Refund	292	7
Furlough Grant	5,397	0
	<hr/>	<hr/>
	33,008	15,794
	<hr/>	<hr/>
6 Donations & Fundraising		
Individual donations	6,762	9,802
Ball	0	1,397
Amazon Smile	123	87
Paypal Giving Fund	0	40
CAF Donations	1,250	300
Springboard charities	500	0
Charities Trust	533	0
Gerald Palmer Eling Trust	750	0
Leathersellers Personal Giving Donation	19,700	0
Blakemore Foundation	100	0
Priory Lodge	50	5,050
J Torrington Trust	0	1,050
Mobbs Memorial Trust	0	1,230
Loddon Vale Rotary Club	0	250
Seco Engineering	0	100
Quaker society	0	320
Recycle for charity printer cartidges	0	16
St Laurence Church donation	0	5,001
Microsoft Match Funding	0	2,095
The Windsor Forest	0	129
	<hr/>	<hr/>
	29,768	26,867
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PARENTING SPECIAL CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED

30TH NOVEMBER 2020

2020

2019

£

£

7 Creditors: amounts falling due within one year

Independent Examiners Fee	400	440
	<u>400</u>	<u>440</u>

8 Surplus for the year

This is stated after charging:

Depreciation of tangible fixed assets owned by the charity	<u>0</u>	<u>0</u>
Independent Examiner's Fees	<u>400</u>	<u>440</u>

9 Trustees' expenses

No expenses were paid to any Trustees during the year, except to re-imburse them for purchases or out of pocket expenses made on behalf of the charitable company.

10 Unrestricted funds

All unrestricted funds held are unrestricted and available to be applied in furtherance of Parenting Special Children's charitable objectives at the discretion of the Trustees.

11 Reserves Policy

The trustees have reviewed the charity's needs for reserves, in line with the guidance issued by the Charity Commission, and have set aside or designated £62,000 to safeguard the charity's service commitment in the event of delays in receipt of grants or accrued legacies. This approximates to 3 months running costs. The Trustees believe that reserves should be at least at this level to ensure the charity can run efficiently and meet the needs of the beneficiaries. The reserves figure at 30th November 2019 was £50k.

12 Covid Designated Funding

During the year the charity raised £98,708 in grants directly related to the Coronavirus pandemic, to support families directly affected by the crisis.

At the end of the year restricted reserves included about £40k of this designated funding which must be spent within 6 months of the 30th November 2020, and are to be held separately from other reserves.

Unrestricted Funds	52,828	29,522
Normal Restricted Funds	68,057	66,255
Covid Restricted	<u>40,000</u>	<u>0</u>
Total funds	<u>160,885</u>	<u>95,776</u>

Report to the trustees of Parenting Special Children

I report on the accounts of the charitable company for the period ended 30th November 2020.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Patricia Fox FCCA
The Old Estate Office
Farleigh Lane
Farleigh Wallop
RG25 2HR

Date..... 27/4/2021

Signed..... 